

# 2016-2017 Little Kids Rock

## Lead Teacher and Assistant- Job Description

### **Summary of Duties and Expectations:**

Both the lead teacher and assistant will be responsible to provide a safe, healthy, and loving environment for all children enrolled in Little Kids Rock. They will need to be able to help children and provide activities that encourage development in the child's physical, social, emotional and spiritual development.

The Lead Teacher will have overall responsibility for the class: organizing lesson plans, requesting supplies and implementing the Little Kids Rock policies during the work day as well as necessary communications with families.

The assistant will be responsible for helping the Lead teacher with the daily activities and interactions with the children, as well as preparing and cleaning up the classroom each work day.

### **Required Qualifications:**

- Have had experience in working with preschool or younger children.
- Demonstrate a basic love for children and families.
- The lead teacher must be at least 21 year of age and the assistant must be at least 18 years of age
- Be currently certified or willing to be certified in CPR
- Be in good health, able to bend, stoop lift and physically take care of children.
- Lead teachers must have attained a high school diploma and a high school diploma is preferred but not required for the assistants.

### **Required Hours:**

Lead Teachers Hours: Every Wednesday from 8:45 a.m. to 3:15 p.m.

Assistant Teacher Hours: Every Wednesday from 9:00 a.m. to 3:00 p.m.

### **Pay Rates:**

Lead Teacher: \$7.70 per hour

Assistant: \$7.25 per hour